



Landlord Liaison

Are *YOU* ready to make a real difference in our community? The **Landlord Liaison** will play a crucial role in helping individuals and families experiencing homelessness secure stable housing by building and maintaining strong relationships with landlords and property owners within A Better Way's service area.

A Better Way provides shelter and services for victims of domestic violence and sexual assault, a Rape Crisis Center, advocacy, individual trauma-informed counseling, support groups, transitional housing, rapid rehousing, a 24-hour crisis line for persons in any crisis, education and referrals, a suicide hotline, teen dating violence and domestic violence prevention programs, and a check-in call service for elderly or disabled homebound persons.

This position is full-time in Muncie, IN.

Duties and Responsibilities:

- Act as the primary point of contact between local nonprofit housing programs and landlords/property owners.
- Develop and nurture positive relationships with landlords to promote the benefits of participating in housing programs.
- Educate landlords about housing programs and corresponding organizations, including missions, services and financial incentives for renting to program participants.
- Identify suitable housing options in the private rental market that align with the program criteria and budget constraints.
- Conduct property inspections to ensure units meet safety and quality standards for program participants.
- Match program staff representing participants with appropriate housing units and assist in facilitating the application and leasing process.
- Alongside program staff, serve as a mediator in addressing any issues or conflicts that arise between landlords and program participants during their tenancy.
- Facilitate open communication and problem-solving to ensure timely resolution of concerns.
- Maintain accurate and up-to-date records of landlord interactions, property inspections, and lease agreements.
- Generate regular reports detailing landlord engagement efforts, housing placements, and challenges encountered.
- Attend community meetings, landlord associations, and housing-related events to promote the program and establish new landlord relationships.
- Collaborate with local agencies and organizations to expand housing options and enhance the program's reach.
- Other duties as assigned.

Education and Experience:

- Bachelor's Degree in social work, human services, or a related field OR at least four years of relevant work experience is required.
- Previous experience in property management, real estate, or a similar role is preferred.
- Strong negotiation and communication skills with the ability to effectively communicate with diverse stakeholders.
- Excellent problem-solving abilities, particularly in mediating conflicts and addressing housing-related challenges.
- Knowledge of fair housing laws, tenant-landlord regulations, and housing subsidy programs.
- Empathy and understanding of the needs and challenges faced by individuals experiencing homelessness.
- Proficiency in maintaining accurate records and generating reports using relevant software.
- Ability to work independently and as part of a team in a fast-paced environment.

Annual salary minimum is \$47,150.00

Full time benefits include:

- Health insurance
- Paid holidays
- PTO plan
- Automatic 6% annual contribution into a qualified retirement plan

Candidates should submit the applications to our website [HERE](#)

OR

Email resume to contact@abwservices.org. Please include "Landlord Liaison" in the subject line.

A Better Way is an equal opportunity employer, and all qualified applicants will receive consideration for employment. A Better Way Services, Inc. does not discriminate on the basis of race, color, sex, sexual orientation, gender identity, age, disability, national origin, socio-economic status, religion, or any other basis prohibited by federal, state, or local laws.