



Counselor

Are YOU ready to make a real difference in our community? The Counselor will provide direct crisis intervention and support, including but not limited to group and individual therapy and educational sessions with adults and children. This role may work some evening and weekend hours as needed.

A Better Way provides shelter and services for victims of domestic violence and sexual assault, a Rape Crisis Center, advocacy, individual trauma-informed counseling, support groups, transitional housing, rapid rehousing, a 24-hour crisis line for persons in any crisis, education and referrals, a suicide hotline, teen dating violence and domestic violence prevention programs, and a check-in call service for elderly or disabled homebound persons.

This position is full-time and is located in Muncie, Indiana.

Essential duties and responsibilities include the following. Other duties may be assigned. *Reasonable accommodations may be made to enable individuals with disabilities to perform these essential functions.*

- Provide crisis intervention counseling services and intakes over the phone and in-person for abused adults and their children, including residential and non-residential clients.
- Offer accurate and timely information and referral to appropriate resources, including, but not limited to, medical services.
- Conduct individual and group counseling, education, and support sessions with adults.
- Transport clients and their children as necessary for intakes and other resource delivery.
- Conduct community presentations on occasion to increase/enhance public awareness and convey the mission of A Better Way, Inc.
- Document and monitor client progress and data on individual personal action plans and general reporting. Report progress and issues to Executive Director in a timely manner.
- Interact with the criminal justice system and community organizations, including, but not limited to providing education on domestic violence and sexual assault.
- Maintain facility security and client confidentiality at all times.
- Participate in meetings as appropriate, and communicate effectively, in written form and verbally with staff and clients.
- Participate in professional development and networking conferences and events as appropriate and/or requested by Executive Director.
- Perform other duties as assigned.

Supervisory responsibilities None

Work environment Able to stand and/or walk up to 50% of time. Able to sit up to 50% of the time. Able to view a computer monitor for 6-8 hours per day. Some travel and extended hours may be required. Must be able to lift up to 15 pounds at times.

Education and/or Experience

- Master's degree in counseling, psychology or related field is required.
- Six months – two years of experience in serving victims of domestic violence and/or providing other support services is preferred.
- Exceptional interpersonal skills are necessary as are articulate verbal and written communication skills.
- Proven ability to meet deadlines and excellent time management skills are required, as are timely and accurate documentation skills.
- Attention to detail and superior organizational skills are a must.
- Working knowledge of computers and systems is required, including and not limited to, Microsoft products such as Word, Excel, PowerPoint, and Outlook (or similar product knowledge).
- High level of confidentiality and professionalism are required.

Annual Salary Minimum: \$62,000.00

Full time benefits include:

- Health insurance
- Paid holidays
- PTO plan
- Automatic 6% annual contribution into a qualified retirement plan

Qualified candidates can apply online via our website

OR

Email your resume to contact@abwservices.org. Please include "Counselor" in the subject line.